

EASTON COMMUNITY WATER SYSTEM AUTHORITY

**AGENDA**

**Board of Directors Regular Meeting**

**June 24<sup>th</sup>, 2021**

3:00 PM

Washington Unified School District Office

Conference Room

7950 South Elm Avenue

Fresno, California

**A. CALL TO ORDER**

**B. FLAG SALUTE**

**C. ROLL CALL**

Board of Directors

Steven Barra, Chairperson, Washington Unified School District

James Dack, Vice Chairperson, Washington Colony Elementary School District

Stephanie Martinez-Morris, Director, Washington Colony Elementary School District

Eddie Ruiz, Director, Washington Unified School District

Marty Hartwig, Director, Easton Community

Jesus Cruz, Superintendent, Washington Colony School District

Randy R. Morris, Superintendent, Washington Unified School District

Nancy Cabrera, Secretary, Washington Unified School District

**D. APPROVAL OF AGENDA**

**E. PUBLIC COMMENT**

Provides an opportunity for the public to address the Board of Directors on items within the Board's jurisdiction and which are not already on the agenda. For items on the agenda, the public will be provided an opportunity to address the Board as each item is brought up for discussion. A maximum of two minutes shall be allotted to each speaker unless waived by the Board. Any person who wishes to speak during this time should rise and be recognized by the presiding officer. Speakers state their name and the subject of their remarks.

## F. NEW BUSINESS

### F.1. CONSENT AGENDA

F.1.a. Approve March 25, 2021 Minutes

### F.2 ACTION ITEMS

F.2.a Approve Amendments to ECWSA Bylaws

## G. DISCUSSION

G.1 American Union - Feasibility Study

G.2 Public Accessibility to System

G.3. Financial Activity Reports

G.4. Status of Application Process – Self Help

G.5. Engineering Services

## H. ADJOURNMENT

### Next Meeting

*NOTE: The Easton Community Water System Authority encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Directors Office at (559) 495-5600 at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Directors less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 7950 South Elm Avenue, Fresno, CA.*

EASTON COMMUNITY WATER SYSTEM AUTHORITY

**Minutes**  
**Board of Directors Regular Meeting**  
**March 25<sup>th</sup>, 2021**

5:00 PM

Washington Unified School District Office  
Conference Room  
7950 South Elm Avenue  
Fresno, California

A. CALL TO ORDER **Meeting called to order at 5:05 pm**

B. FLAG SALUTE **Flag Salute was led by Steve Barra**

C. ROLL CALL

Board of Directors

Steven Barra, Chairperson, Washington Unified School District  
James Dack, Vice Chairperson, Washington Colony Elementary School District  
Stephanie Martinez-Morris, Director, Washington Colony Elementary School District  
Eddie Ruiz, Director, Washington Unified School District  
Marty Hartwig, Director, Easton Community

Jesus Cruz, Superintendent, Washington Colony School District  
Randy R. Morris, Superintendent, Washington Unified School District  
Nancy Cabrera, Secretary, Washington Unified School District

D. APPROVAL OF AGENDA

**Approved:** 1<sup>st</sup> **Pete Mathews**  
2<sup>nd</sup> **James Dack**

E. PUBLIC COMMENT

Provides an opportunity for the public to address the Board of Directors on items within the Board's jurisdiction and which are not already on the agenda. For items on the agenda, the public will be provided an opportunity to address the Board as each item is brought up for discussion. A maximum of two minutes shall be allotted to each speaker unless waived by the Board. Any person who wishes to speak during this time should rise and be

recognized by the presiding officer. Speakers state their name and the subject of their remarks.

**No Public Comment**

F. NEW BUSINESS

F.1. CONSENT AGENDA

F.1.a. Approve Minutes

**Approved: 1<sup>st</sup> James Dack  
2<sup>nd</sup> Pete Mathews**

F.2 ACTION ITEMS

F.2.a Appoint Randy R. Morris, Secretary of the Board

**Approved: 1<sup>st</sup> James Dack  
2<sup>nd</sup> Pete Mathews**

F.2.b. Approve Resolution/Ordinance Funding Application No. 20-01

**Approved: 1<sup>st</sup> James Dack  
2<sup>nd</sup> Pete Mathews**

F.2.c. Approve Submission of Financial Assistance Application to the State Water Resources Board

**Approved: 1<sup>st</sup> James Dack  
2<sup>nd</sup> Pete Mathews**

G. DISCUSSION

G.1 American Union - Feasibility Study

**John Plath looking into more information and will work with Self-Help Enterprises.**

G.2 Public Accessibility to System

**Self Help is looking into this now, and it could be anywhere from 9-12 months, more information will be available as we move forward.**

G.3. Financial Activity Reports

**Sal Fonseca presented Financial Activity.**

G.4. Amendments to Bylaws

**Chris Vaz suggested some changes made to the Bylaws, copies with changes were marked in red and presented to the Board of Directors.**

## H. ADJOURNMENT

**Meeting adjourned at 5:45**

**Next Meeting June 24, 2021**

*NOTE: The Easton Community Water System Authority encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Directors Office at (559) 495-5600 at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Directors less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 7950 South Elm Avenue, Fresno, CA.*

Minutes approved June 24, 2021

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Chairperson

# Board Report

From 07/01/2020 thru 05/31/2021

Fu: 0100 General Fund

Fu---Re---Y-Gl---Fn---Ob-----Si-De---L3-	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
0100-90150-0-0000-0000-979100-00-0000-000	0.00	(17,262.34)	(17,262.34)	(17,262.34)	0.00	0.00	0.0
<b>**** Total Adjusted Beginning Balance</b>	0.00	(17,262.34)	(17,262.34)	(17,262.34)	0.00	0.00	0.00
	0.00	(17,262.34)	(17,262.34)	(17,262.34)	0.00	0.00	0.0
580033 Water Testing							
0100-90150-0-0000-8200-580033-01-0000-101	25,000.00	25,000.00	18,637.55	18,637.55	562.45	5,800.00	23.2
580049 Software Licensinꝯ/Support/Maintenance							
0100-90150-0-0000-7700-580049-00-0000-000	0.00	0.00	42.34	42.34	0.00	(42.34)	0.0
590006 Telephone - Cellular							
0100-90150-0-0000-8200-590006-00-0000-000	0.00	220.00	153.54	153.54	136.20	(69.74)	(31.7)
<b>**** 5000 Totals</b>	25,000.00	25,220.00	18,833.43	18,833.43	698.65	5,687.92	22.55
<b>**** 1000 - 5000</b>	25,000.00	25,220.00	18,833.43	18,833.43	698.65	5,687.92	22.6

# Board Report

From 07/01/2020 thru 05/31/2021

## Fund Summary

Note this summary includes only the account lines that were included on this report

### Fu: 0100 General Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
<b>Revenues</b>							
Total: 8000 Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
<b>Expenditures</b>							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	25,000.00	25,220.00	18,833.43	18,833.43	698.65	5,687.92	22.6
Total: 4000 - 5000	25,000.00	25,220.00	18,833.43	18,833.43	698.65	5,687.92	22.6
Total: 1000 - 5000	25,000.00	25,220.00	18,833.43	18,833.43	698.65	5,687.92	22.6
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 7000	25,000.00	25,220.00	18,833.43	18,833.43	698.65	5,687.92	22.6
<b>Total: Net Increase/(Decrease) in Fund Balance</b>	<b>(\$25,000.00)</b>	<b>(\$25,220.00)</b>	<b>(\$18,833.43)</b>	<b>(\$18,833.43)</b>	<b>(\$698.65)</b>	<b>(\$5,687.92)</b>	<b>22.6</b>
Total: Beginning Balance	0.00	(17,262.34)	(17,262.34)	(17,262.34)			
Total: Ending Fund Balance (9790)	(\$25,000.00)	(\$42,482.34)	(\$36,095.77)	(\$36,095.77)			
<b>Components of Ending Fund Balance</b>							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	42,262.34	0.00	(25,220.00)			
Total: Undesignated	(25,000.00)	(84,744.68)	(36,095.77)	(10,875.77)			

**Total Payments Report**  
**Date Paid: 7/1/2020 To 5/31/2021**  
**By Vendor Number**

Vendor No.	Vendor Name	1099	ID#	Ref. Type	Ref. No.	Date Paid	Invoice Number	Warrant No.	Status	Fu---Re---Y-Gl---Fn---Ob-----Si-De---L3	Amount
248	STATE WATER RESOURCES C	N	680281986	PO	210472	01/20/21	SM-1027947	512344816	O	0100-90150-0-0000-8200-580033-01-0000-101	\$2,200.00
<b>Vendor Total:</b>											<b>\$2,200.00</b>
1171	WATER DYNAMICS INC	N	841627351	LB	2000026	07/08/20	41476	512307609	O	0100-90150-0-0000-8200-580033-01-0000-101	\$911.75
		N		LB	2000026	07/08/20	41549	512307609	O	0100-90150-0-0000-8200-580033-01-0000-101	\$620.50
		N		LB	2000026	07/08/20	41517	512307609	O	0100-90150-0-0000-8200-580033-01-0000-101	\$926.25
		N		LB	2000127	08/21/20	41371	512315972	O	0100-90150-0-0000-8200-580033-01-0000-101	\$859.00
		N		LB	2000127	08/21/20	41384	512315972	O	0100-90150-0-0000-8200-580033-01-0000-101	\$1,200.00
		N		LB	2000127	08/21/20	41591	512315972	O	0100-90150-0-0000-8200-580033-01-0000-101	\$435.75
		N		PO	210276	10/16/20	41714	512327056	O	0100-90150-0-0000-8200-580033-01-0000-101	\$904.50
		N		PO	210276	10/16/20	41681	512327056	O	0100-90150-0-0000-8200-580033-01-0000-101	\$1,118.95
		N		PO	210276	10/21/20	41413	512328629	O	0100-90150-0-0000-8200-580033-01-0000-101	\$653.36
		N		PO	210276	10/21/20	41439	512328629	O	0100-90150-0-0000-8200-580033-01-0000-101	\$940.00
		N		PO	210276	10/21/20	41621	512328629	O	0100-90150-0-0000-8200-580033-01-0000-101	\$621.50
		N		PO	210276	10/21/20	41644	512328629	O	0100-90150-0-0000-8200-580033-01-0000-101	\$1,200.00
		N		PO	210276	10/21/20	41624	512328629	O	0100-90150-0-0000-8200-580033-01-0000-101	\$1,271.00
		N		PO	210276	12/16/20	41736	512340641	O	0100-90150-0-0000-8200-580033-01-0000-101	\$501.05
		N		PO	210276	12/16/20	41779	512340641	O	0100-90150-0-0000-8200-580033-01-0000-101	\$991.59
		N		PO	210276	12/16/20	41801	512340641	O	0100-90150-0-0000-8200-580033-01-0000-101	\$423.00
		N		PO	210276	12/16/20	41857	512340641	O	0100-90150-0-0000-8200-580033-01-0000-101	\$383.00
		N		PO	210276	01/13/21	41831	512343679	O	0100-90150-0-0000-8200-580033-01-0000-101	\$738.05
		N		PO	210276	01/13/21	41881	512343679	O	0100-90150-0-0000-8200-580033-01-0000-101	\$1,960.35
		N		PO	210276	03/10/21	41991	512355518	O	0100-90150-0-0000-8200-580033-01-0000-101	\$802.65
		N		PO	210276	03/10/21	41959	512355518	O	0100-90150-0-0000-8200-580033-01-0000-101	\$646.40
		N		PO	210276	03/24/21	42016	512359190	O	0100-90150-0-0000-8200-580033-01-0000-101	\$625.80
		N		PO	210276	04/14/21	42046	512362595	O	0100-90150-0-0000-8200-580033-01-0000-101	\$787.75
		N		PO	210276	04/14/21	42065	512362595	O	0100-90150-0-0000-8200-580033-01-0000-101	\$383.05
		N		PO	210276	05/19/21	42097	512370578	O	0100-90150-0-0000-8200-580033-01-0000-101	\$1,485.55
<b>Vendor Total:</b>											<b>\$21,390.80</b>
3464	AT&T MOBILITY LLC	N	742955068	PO	210532	03/10/21	287303905872X0309	512355482	O	0100-90150-0-0000-8200-590006-00-0000-000	\$40.30
		N		PO	210532	04/14/21	287303905872X0409	512362564	O	0100-90150-0-0000-8200-590006-00-0000-000	\$43.50
<b>Vendor Total:</b>											<b>\$83.80</b>
<b>Grand Total:</b>											<b>\$23,674.60</b>

\*Cancels not included in totals.